

# SPARE DOSIMETER

## Instructions for use

For a dosimeter requirement outside the routine issue, LANDAUER® recommends to order some spare dosimeters for each account. Spare dosimeters are badges not issued to a named participant. They could be used in any emergencies, for new workers or to replace lost dosimeters.

### ➤ COMPLETE THE SPARE DOSIMETER ASSIGNMENT SHEET (FORM UK 009)

Please see attached sheet (available electronically by e-mail attachment on request).

Assigning a spare dosimeter means that the measured exposure on the spare dosimeter will be assigned to the dose record of the named participant who wore the spare. The named participant may be an existing dosimeter wearer using a spare dosimeter as a temporary, a one-off user (e.g. visitor), or a new user who will require monitoring and a regular dosimeter in the future.

#### A. To assign a spare dosimeter to an existing user

- complete columns 1 – 3 of the Spare Dosimeter Assignment form using the information on the spare dosimeter,
- tick the column headed Regular Dosimeter User, and quote participant number in column 7;
- complete columns 9 – 15. Please note that this information refers to the individual wearing the dosimeter and has nothing to do with the spare itself.

#### B. To assign a spare dosimeter to a new user

- complete columns 1 – 3 of the Spare Dosimeter Assignment form using the information on the spare dosimeter;
- tick the column headed New Dosimeter Required After this One;
- complete column 7 only if the user has previously had a participant number;
- complete columns 8 – 15. Please note that this information refers to the individual wearing the dosimeter and has nothing to do with the spare itself.

#### C. To assign a spare dosimeter to a one-off user:

- complete columns 1 – 3 of the Spare Dosimeter Assignment form using the information on the spare dosimeter;
- tick the column headed One-Off Use;
- complete column 7 only if the user has previously had a participant number;
- complete columns 8 – 15. Please note that this information refers to the individual wearing the dosimeter and has nothing to do with the spare itself.

**BEWARE:** only a small number of spare dosimeters are kept in our office for extreme emergency.

#### Online with myLDR.com

Our web based account management service enables you to:

- efficiently manage your entire dosimetry program online
- provide individual with access to their personal dose information
- go paperless (opt out of receiving paper dosimetry reports)

myLDR.com is offered at no charge to LANDAUER customers as part of our service.

